

OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.

Decision Ref. No:
1718151

Vacancy: N/A

Box 1

DIRECTORATE: L&OCYP

Contact Name: David Ayre

Subject Matter: Post 16 Review

DATE: 19/7/17

Tel. No.: 01302 735412

Box 2

DECISION TAKEN:

Approval is given by this decision record for the local authority to commission an external organisation/individual, with a reputation for excellence in the field, to conduct a review of post 16 education provision in the borough.

The budget for the research is initially £20k +VAT overall. The Council may extend the contract up to a further 6 months at its sole discretion. The specification for the work will be put out to tender, with quotes being considered on a split of 70% quality and 30% cost.

Box 3

REASON FOR THE DECISION:

Give relevant background information

Post-16 education and training across Doncaster is delivered through seventeen separate school sixth forms, a college of further education, a range of independent private training providers and some adult education and higher education institutions.

One of the key recommendations from the Commission was to conduct a Post-16 review of the education landscape in Doncaster. The Commission found widespread evidence of confusion and dissatisfaction with the current arrangements. Young people, employers and the business community all spoke of the urgent need to put in place a simplified, more focused, more unified and more collaborative post-16 system that works in the interests of students and employers as well as providers.

Box 4**OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:**

If other options were considered, please specify and give reasons for recommended option

N/A

Box 5**LEGAL IMPLICATIONS:**

Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.

The procurement of the service must be procured in accordance with the Council's contract procedure rules.

Name: Nicky Dobson **Signature:**  **Date:** 21st July 2017_____

Signature of Assistant Director of Finance & Performance

Box 6**FINANCIAL IMPLICATIONS:**

The proposal for the local authority to commission an external organisation/individual to conduct a review of post 16 education provision in the borough for an initial 6 month period will have a budget allocation of £20k plus VAT.

The funding for this proposal will initially be met from LOCYP's Change & Transformation Programme budget, which was approved by Executive Board on 10th May 2016. This includes the additional Service Transformation Funding, which was approved by Cabinet on 21st June 2016 in the Q4 Finance & Performance report. The Council's SMOA (Social Mobility Opportunity Area) funding to be received in 2017/18, 2018/19 and 2019/20 is yet to be confirmed as there is work currently ongoing regarding the delivery plan, which is due to be submitted at the beginning of October. Once the Council's funding for 2017/18 is confirmed, this proposal is to be funded from the allocation.

The Council may extend the contract up to a further 6 months and this should be subject to a follow-up decision to agree the funding.

Name: Aaron Bathgate **Signature:**  **Date:** 24.07.2017
Signature of Assistant Director of Finance & Performance
(or representative)

Box 7**HUMAN RESOURCE IMPLICATIONS:**

There are no HR implications associated with this particular ODR

Name: Trish Law Signature: [REDACTED] Date: 200717
Signature of Assistant Director of Human Resources and Communications (or representative)

Box 8**PROCUREMENT IMPLICATIONS:**

Under the Councils Contract Procedure Rules any contract valued between £5000 and £25,000 would require a minimum of three verbal quotes to be obtained, with one from a Doncaster based business.

However, given the nature of the work and the potential 6 month extension period, the decision has been taken in consultation with procurement to advertise the contract on the open market, using the councils e-tendering portal pro-contract and contracts finder (the governments national advertising portal) to ensure that maximum value for money is achieved as required by the Councils CPRs and the Public Contract Regulations 2015

Name: **Shaun Ferron** Signature: [REDACTED] Date: **19.07.17**
Signature of Assistant Director of Finance & Performance
(or representative)

Box 9**ICT IMPLICATIONS:**

There are no ICT implications associated with this decision.

Name: **Peter Ward** (ICT Strategy Programme Manager)

Signature: [REDACTED] Date: **19/07/17**

Signature of Assistant Director of Customers, Digital & ICT (or representative)

Box 10**ASSET IMPLICATIONS:**

There are no implications arising from the recommendations of this report that impact on the use of DMBC assets.

Name: Gillian Fairbrother (Assets Manager, Project Co-ordinator)

Signature: [REDACTED] **Date:** 19th July, 2017

**Signature of Assistant Director of Trading Services and Assets
(or representative)**

Box 11

RISK IMPLICATIONS:

To be completed by the report author

There is a risk that without taking this decision the local authority and partners will lack an up to date assessment, and coherent plan to address, post 16 education provision in the borough. There is also a risk that we fail to deliver on the ambition of the Education & Skills Commission, and the intent of the Social Mobility Opportunity Area.

(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)

Box 12

EQUALITY IMPLICATIONS:

To be completed by the report author

In taking this decision, the decision maker must be aware of their obligations under section 149 Equality Act 2010. This section contains the Public Sector Equality Duty (PSED). It obliges public authorities, when exercising their functions, to have 'due regard' to the need to:

- a) Eliminate discrimination, harassment and victimization and other conduct which the Act prohibits;
- b) Advance equality of opportunity; and
- c) Foster good relations between people who share relevant protected characteristics and those who do not.

Name: David Ayre
(Report author)

Signature: [REDACTED]

Date: __6/7/17__

Box 13

CONSULTATION

Officers

(In addition to Finance, Legal and Human Resource implications and

Procurement implications where necessary, please list below any other teams consulted on this decision, together with their comments)

Members

Under the Scheme of delegation, officers are responsible for day to day operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate Cabinet Member before exercising the delegated powers. In appropriate cases, officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.

Please list any comments from Members below:

Box 14

INFORMATION NOT FOR PUBLICATION:

"It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, therefore this decision will be published in full redacting signatures only."

Name: Dawn Wilson_____ Signature:  Date: 25/01/18
Signature of FOI Lead Officer for service area where ODR originates

Box 15

Signed: 
Director of People

Date: 25th January 2018

Signed: _____ **Date:** _____
Additional Signature of Chief Financial Officer or nominated
representative for Capital decisions.

Signed: _____ **Date:** _____
Signature of Mayor or relevant Cabinet Member consulted on the above
decision (if required).

- This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.
- A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.
- A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.
- A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox